

1. Background

The right to be given credit for completed higher education, knowledge and skills acquired from other education or professional activities is regulated in the Higher Education Ordinance (Chapter 6, Section 6 - Section 8).

2. Application

Credit transferred courses, course elements, thesis work and other achievements shall be reported in the doctoral student's ISP.

To ensure the high quality of doctoral education at the Swedish Defence University, first-cycle courses shall not be included in the doctoral degree. However, in exceptional cases, parts of an undergraduate course may be credit transferred in the doctoral programme for individual doctoral students.

Courses that qualify for admission to doctoral studies may not be credit transferred in the doctoral programme. This applies regardless of the level of the qualifying course.

A decision to reject an application for credit transfer can be appealed to the Higher Education Appeals Board, ÖNH.

2.1 Credit transfer for courses completed before the start of the programme and during the programme

The Director of Studies decides, after consultation with an external expert on the subject, whether a completed higher education course or professional activity, which was completed before the start of the doctoral programme or during the course of the doctoral programme, may be credit transferred towards the doctoral degree.

A doctoral student who wishes to have a course credit transferred must, in the first instance, anchor the credit transfer with an external expert on the subject, who will take the matter to the director of studies. If the director of studies is the main supervisor or finds himself disqualified, the decision is transferred to the head of department.

The number of credits taken before the start of the doctoral programme that can be credit transferred to a doctoral student is regulated in each subject's General Syllabus for PhD studies.

2.2 Credit transfer in case of transfer from another higher education institution

When a doctoral student transfers from another higher education institution, where the transfer is regulated in the FHS regulations for transferring of doctoral students (Ö 438/2022), the head of department decides whether courses already taken can be credited. This includes evaluating the courses that the doctoral student has taken. It must be stated which credits are credited towards which courses.

The funded time of the programme is then reduced accordingly according to the principle of one week per 1.5 credits.